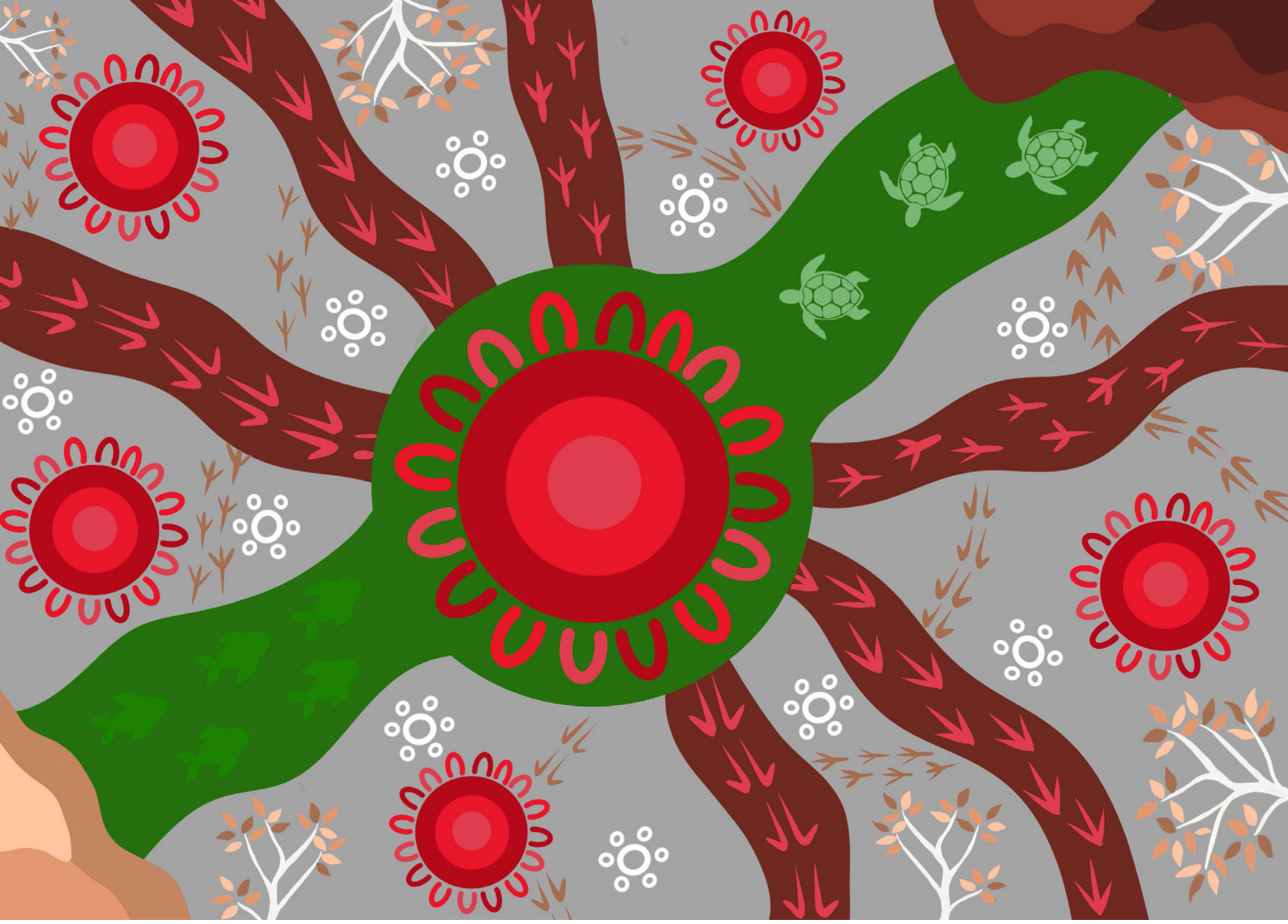
HENLEY
HIGH SCHOOL

Year 8 to 12 Transition Guide

This guide is for parents and caregivers of students starting in Year 8 to 12.

Your Journey

Your Journey



Henley High School acknowledge and recognise Aboriginal and Torres Strait Islanders as the First Nations people of Australia and that they are the traditional owners and custodians of the land and waterways throughout our country.

Henley High School is on Kaurna Land. We pay our respects to the Kaurna people, the Elders both past and present and their spiritual relationship with country.

A student's journey through school is one of life's greatest and most important adventures.

School guides, and shapes, and transforms. It allows students to explore – explore new ideas and concepts, new ways of thinking and feeling, new ways of being. It tests students. It pushes them beyond their limits, again and again. It strengthens them, developing their resolve to become the person they are meant to be.

School helps provide purpose, revealing students passions and pursuits that may remain with them for the rest of their lives. It gives them direction – a path to follow beyond the voyage of school, where the next great journey awaits.

At Henley High School, our vision is to prepare our students to flourish in an evolving and challenging world. We value the school journey and are dedicated to helping each student grow and become their best self, able to adapt, respond and contribute as a resilient, ambitious and contemplative human being.

Like a boat sailing on the ocean, a core symbol of Henley High School, a student is free to make their own journey. Our students aren't alone as they set out. Just as our boat has four sets of oars, so too do our students:

- Our school with its committed teachers and staff
- The student's parents and family
- Their friends and the local community
- The students themselves.

All are driving their oars, helping the student on their journey, to strive, to seek and not to yield.





The Henley High School community is excited to welcome our new Year 8 to 12 students and families. We understand that the transition from primary school to high school is a big milestone and we want to make this process as simple as possible for you and your child.

This Transition Guide has been prepared for parents and caregivers of students starting in Year 8 to 12. It contains all the information you need to prepare your child for the start of their high school journey. It includes details about a number of forms that need to be completed before school commences and other important information.

Please pay close attention to information marked as Important! to ensure a smooth transition into their first weeks of high school.

Tony Sims
Principal



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Checklist

We are excited for your child to continue their learning journey with us, but before they do there are a number of things you need to know and do.

Each is easy and straightforward, but there is quite a bit to get through. To make it simpler and so you don't miss anything this checklist has been prepared.

It includes all of the tasks that you are required to complete as part of the transition process including the due dates for each.

Between now and the start of the school year, please work through this checklist, adhering to the due dates.

Topic	Actions	Due	Done
Laptop Program Pg 8	1. The cost of the laptops is to be covered by Parents/Caregivers and further information regarding pricing and purchasing will be advised later in the year.		☐
Student Driver Pg 9	2. I completed and returned the Student Driver Form via an email from EdSmart.	If required	☐
Media Consent Pg 9	3. I completed the link to the Media Consent Form via an email from EdSmart.		☐
Early Dismissal Pg 10	4. I completed the link to the Early Dismissal Consent Form via an email from EdSmart.		☐
School Fees and Invoices | Pg 10	5. The State Government has committed to remove Materials & Services charges (school fees) from 2027. Students participating in excursions, camps, laptops and specialist subjects will still be invoiced accordingly.		☐
School Card Pg 11	6. I considered my eligibility for School Card and, if eligible, I will submit an application in February 2027.	If required	☐
School Uniform Pg 14	7. I scheduled a booking for uniform fitting, if required so my child is ready to be in full uniform from day 1.		☐
Stationery and Book List | Pg 16	8. I purchased all stationery items that my child will require.		☐
Governing Council Pg 17	9. I have considered joining the Henley High School Governing Council and, if interested, have sent an expression of interest to governing.council@henleyhs.sa.edu.au.	If interested	☐
Daymap Pg 19	10. I received an email with information on how to access Daymap and have logged in to Daymap for the first time.		☐
Qkr! Pg 20	11. I downloaded the Qkr! app, created an account and set up a profile for my child.		☐
Homestay Pg 20	12. I considered hosting an international student in my home and, if interested, completed a Homestay Form.	If interested	☐
The first day of school | Pg 21	13. My child is ready for the first day of high school. **Important:** See The first day of school on page 21		☐


TO STRIVE
TO SEEK
NOT TO YIELD
HENLEY HIGH

Laptop Program

Henley High School has a strong focus on Information and Communication Technology (ICT) literacy that will enable students to be successful global citizens in the 21st century.

To support this vision, Henley High School has a 1:1 Laptop Program in place where each student has their own laptop. We are currently updating our Laptop Program and documentation for 2027.

The cost of the laptops is to be covered by Parents/Carers and further information regarding pricing and purchasing will be advised later in the year.

If you are a low-income earner, your family may be eligible for a free laptop. Please ensure you have applied and are eligible for school card in 2026 and continue to apply in 2027.



Student Driver Form

A student car park is available to Year 11 and 12 students with a valid car licence.

To access the student car park, a Student Driver Form needs to be completed. The application must be signed by the parent/caregiver.

Completing the form

- The Student Driver Form is sent via an email from EdSmart.

Important!

This application only applies to students in Year 11 or 12 who have a valid car licence and intend to park in the student car park during school hours.

Media Consent

The Department for Education and Henley High School develops teaching, learning and promotional materials and publishes them in print and digitally (eg websites and social media).

Completing and returning this form allows you to grant (or not grant) permission for the Department for Education and Henley High School to use your child's photos, videos, work and/or first name in teaching, learning and promotional materials.

Completing the form

- The Media Consent Form is completed through EdSmart



Early Dismissal

Occasionally, the school may be required to dismiss students earlier than the normal end of the school day.

For instance, students are dismissed up to one hour earlier on the last school day before the Easter long weekend, sports day, or during extreme heatwaves.

The Early Dismissal Consent Form details the scenarios where an early dismissal may be required, the notice periods provided to you in each scenario, and allows you to provide your consent to the school dismissing your child in these circumstances.

Completing the form

- The Early Dismissal Consent Form is completed through EdSmart

Material and Services Charges (school fees) and Invoices

The State Government has committed to remove Materials & Services charges (school fees) from 2027.

Students participating in excursions, camps, laptops and specialist subjects will still be invoiced accordingly.

SPORTS ACADEMY

Specialist subject charges will still apply and you will be invoiced accordingly.

If you are a low income earner and are eligble for School Card, Sports Academy fees will be waived each year for participants. A school card application must be approved each year to be eligible for the Sports Acadmey fee to be waived.

School Card

Low-income families who attend a government school can get financial help with school fees through the School Card scheme.

To qualify for School Card, your family's gross income must be below a certain limit and/or you must meet other eligibility criteria. You may apply for School Card from February 2026. If you are eligible for the School Card, you do not receive the $200 goverment rebate.

For more information or to apply, please visit: sa.gov.au/topics/education-and-learning/financial-help-scholarships-and-grants/school-card-scheme.

Student ID Cards

All students are required to bring their student ID cards to school every day. These cards are essential for accessing the toilets, as they must be scanned for entry.

If a student forgets their ID card, they can visit Student Services to receive a temporary fob. It's important that they return this fob to Student Service after use.

In the unfortunate event that a student loses their ID card, parents or caregivers can easily purchase a replacement through the Qkr! app for $8.

Bus Timetable

Henley High School students can conveniently use Adelaide Metro services for their daily commute.

For detailed information about bus stops, simply visit the Adelaide Metro website and search for your specific route number or on the Henley High School website.



Canteen

The Henley High School canteen is operated by Rory's School Lunches.

Rory's School Lunches is a local based Catering and Canteen Management Company who provide excellent and extensive healthy choice food offerings to numerous schools across South Australia. They employ a team of qualified chefs to prepare fresh, delicious and healthy meals.

The menus are updated to keep them exciting for students and to encourage them to try a range of food. There are some popular items students love so we always keep them on the menu.

The menu includes fresh baguettes, wraps, sandwiches and focaccias, salads and fruits, hot pasta, curries and stir-fries, sushi, yiros, toasted subs, burgers, hotdogs and many other specialty dishes. The canteen also stock a range of drinks, ice blocks and snack items.

Ordering and payment

Opening hours: 8.00am to 2.00pm, Monday to Friday

Orders: Lunch can be ordered before 8.30am through the Qkr! app. All students will need to collect their order direct from the canteen.

Senior students may also come directly to the canteen at recess and lunch to purchase from a great selection of hot and cold foods, drinks, ice blocks and snacks.

Canteen Menu

Payment: Students can pay by cash or card. Mobile phones are not to be used during school time.

Rory's Parent Help Line: 0413 575 800

Email: rory@rorys.com.au

Website: www.rorys.com.au



School Uniform



Polo top

Relaxed pants

School shoes



Windcheater



Puffer Jacket



Jumper



Rugby top



Fleece lined jacket



Scarf



Skirt



Bootleg pants



Track pants



Summer dress



Baggy pants



Baggy shorts

The Henley High School uniform is a symbol of pride and inclusivity for our school community and assists in providing a safe school environment for students.

The standard uniform is to be worn by students at all times when on school grounds, travelling to and from school and at all school organised activities and events, except where the PE, Sports Academy or alternative uniforms are required.

- Footwear must be plain black, flat-soled, leather, lace up school, sport or t-bar shoes.
- Socks must be plain white, grey or black.
- The summer dress and skirt must be worn 10cm above the kneecap or longer.
- Stockings must be skin-coloured (with the summer dress) or black (with the skirt).
- Undershirt can be worn provided they cannot be seen.
- Students should be with minimal makeup and unobtrusive nail polish.

For comprehensive information on the uniform, please refer to the Henley High School Uniform Policy on our website.

Uniform supplier

Our uniform supplier is Devon Clothing.

Uniform orders

Uniform items can be browsed and purchased instore or online.

Address: Shop 5, 516-520 Henley Beach Road, Fulham SA 5024

Opening Hours:
Monday 8am -11am
Wednesday 3pm – 6pm and
Saturday 10am – 1pm
Closed Public Holidays

Link: Book a fitting

Late Night Trading: Tuesday 17th, Wednesday 18th and Thursday 19th November from 5pm-7.30pm. Appointments will not be required for the late night openings.

During Week 0 2027 (Monday 18th - Saturday 23rd and Monday 25th January) extended trading hours will be as follows:
Monday - Friday 9am - 5pm and Saturday 10am - 1pm.

Preloved Uniform Shop

Henley High School has a Preloved Uniform Shop that contains a variety of second-hand uniform items donated by current and past students and families. All items in the shop are free. Access is by appointment only. Please email:
preloveduniformshop@henleyhs.sa.edu.au

Mobile Phones

Access to personal devices during school is managed so that students can be present in their learning and interactions with their teachers and peers.

As per the Department for Education's Mobile Phone Policy, mobile phones and other personal electronic devices are to be off and away for the duration of the school day including during break times, unless they are being used for specific class work with explicit permission given by the teacher.

Students who bring mobile phones (or other devices) to school must accept sole responsibility for their care.

Students are to turn off their mobile phones and personal devices, including smart watches and earbuds and place them in their locker at the start of the school day.

Parents may apply for a mobile phone ban exemption for their child for specific purposes at:

Mobile phone ban exemption form

To support the school, if a parent has an urgent matter during the school day, then they are asked to contact Students Services who will locate their child.

Stationery and Book List

As part of our commitment to ensuring a smooth transition for students, we encourage families to review the list carefully and gather supplies before school begins.

This list outlines the necessary supplies that will support your child's learning throughout the year. Please note that stationery items are not included in the material and services fees.

For your convenience, the stationery list is available on the Henley High School website, where you can find additional resources and information.

Lockers

All newly commencing students will be allocated a locker and provided a padlock to keep their belongings safe and secured while at school.

Students who bring mobile phones and other personal devices to school are to turn them off and place them in their locker at the start of the school day.

If a student loses or damages a padlock, a replacement needs to be purchased at Student Services for $31.50

The padlock remains the property of the school.

Governing Council

Henley High School Governing Council would like to take this opportunity to welcome your family to our school and its parent community.

We hope that your child will enjoy their learning experience with Henley High School, where we greatly value our friendly school community and wider Henley Beach community, which is active and vibrant.

If you have some free time and would like to contribute as a volunteer to the school, you may wish to consider joining our Governing Council and/or a Sub-Committee. These include Facilities, Canteen, Uniform and Community Liaison which meet regularly throughout the school year.

If you wish to send in an expression of interest or would like more information on any of the above, please do not hesitate to contact me via: governing.council@henleyhs.sa.edu.au.

Kind regards,

Jacqui Toivonen

Henley High School Governing Council Chairperson

Lesson and Bell Times

On Monday's students are dismissed early and on Wenesday's students start late for staff meetings.

Time	Monday		Time	Tuesday		Wednesday		Thursday		Friday	
Monday only	Lesson	Lines	Tuesday to Friday	Lesson	Lines	Lesson	Lines	Lesson	Lines	Lesson	Lines
8.35am	1	5	8.35am	1	7	No lesson	Staff meeting	1	1	1	2
9.25am	2	1	9.25am	2	6	2	7	2	5	2	4
10.05am	3	1	10.05am	3	6	3	7	3	5	3	4
10.45am	Recess		10.45am	Recess		Recess		Recess		Recess	
11.05am	4	2	11.05am	4	4	4	1	4	2	4	3
11.45am	5	2	11.45am	5	4	5	1	5	2	5	3
12.25pm	6	Care Group	12.25pm	6	3	6	Care Group	6	4	6	Care Group
1.15pm	Lunch 1		1.15pm	Lunch 1		Lunch 1		Lunch 1		Lunch 1	
1.35pm	Lunch 2		1.35pm	Lunch 2		Lunch 2		Lunch 2		Lunch 2	
1.55pm	7	6	1.55pm	7	5	7	3	7	6	7	7
2.45pm	Dismissal	Staff meeting	2.35pm	8	5	8	3	8	6	8	7
			3.15pm	Dismissal		Dismissal		Dismissal		Dismissal	

Each line represents all the lessons of a particular subject. For instance, if Line 3 is English, then English lessons will take place on Tuesday Lesson 6, Wednesday Lesson 7 and 8 and Friday Lesson 4 and 5.

Daymap

Henley High School are using Daymap for our school management system. Daymap will be available on any modern web browser as well as through its iOS and Android apps.

Daymap includes many different features including the ability to:

- Student and Parent Portals: Access real-time updates on student progress, grades, and attendance. Both students and parents can view detailed information and communicate directly with teachers.
- Class Timetables: Easily view and manage class schedules, including any changes or updates, through a user-friendly interface.
- Homework and Assessments: Track assignments, deadlines, and assessment results. Daymap provides tools for students to manage their workload effectively.
- Communication Tools: Receive important announcements, messages, and notifications directly from the school. Stay informed about school events and updates.
- Calendar Integration: Sync school events and deadlines with your personal calendar to stay organized and on top of important dates.

Using Daymap

You will receive your login details and instructions on how to download and use the Daymap app during enrolment. Until then, important communications will continue through email, post, and phone.

We encourage you to explore Daymap once you gain access, as it will be a primary means of communication between you and the school.

EdSmart

EdSmart is an online tool used to capture parent permissions and responses for a range of student activities.

When we have a consent form for you to complete, in most cases we will send it to you via an EdSmart email. You simply click the link in the email and complete and sign the form digitally from your phone or computer.

It's quick and easy and it means no more crumpled paper at the bottom of your child's school bag. It works for excursions and activities that have a cost too. You can pay through EdSmart when you complete the form.

Where forms cannot be completed through EdSmart, including those where multiple signatures are required or where the payment options are more complex, we will use other methods including Qkr! or PDF/paper forms.

Many of the forms referred to in this guide will be sent to you via EdSmart.

Using EdSmart

- When you are required to complete an EdSmart form you will receive an email from "Henley High School - EdSmart" (please check your junk/spam folder if you don't see any in your inbox in the next few days)
- There is a link within the email that provides access to the form
- You are not required to login
- Complete and sign the form digitally through your phone or laptop and click submit.

Qkr!

Qkr! is a mobile payment app that enables parents/caregivers to order and pay for school items including school fees, lunches from the canteen, camps, equipment and resources such as laptops, calculators and study guides.

Some of the payments that are referred to in this document will be available to pay via Qkr!.

Using Qkr!

To use Qkr!, see oure Qkr! Guide or follow these steps:

- Download the *Qkr! by Mastercard App* on your iPhone or Android device
- *Sign in* or *Register* an account
- Use the *magnifying glass* to search for Henley High School and tap to *Select*
- You will then need to add a profile for your child. Tap *Profiles* and tap *Add Profile*
- Enter your child's details and tap Add Profile
- Then, from the *Menu* screen, you will be able to select which area you would like to explore (eg school lunches, school payments, camps and excursions and sports) and navigate to the item you want to pay for
- Once you have found the item, tap *Add to Cart*, then complete any additional information requested
- You are then able to *Checkout* and pay.

Homestay

Henley High School boasts a quality International Program with international students enrolled at our school.

These students, hailing from all around the world, rely on local families to provide them with accommodation, meals, facilities, study support and perhaps most importantly, a caring and supportive environment in which to grow and learn.

Starting with a 2 week Study Tour can be a great way to experience and trial being a homestay family, without the long-term commitment. If you and your family thrive in that environment, then you may also like to consider a longer-term homestay experience that can range from 6 months right the way through to graduation.

Welcoming an international student into your home is a wonderful and mutually rewarding experience. You and your family are able to learn about the language, culture, customs and traditions of the student's home country, make a meaningful and lasting impact in their lives and you get to foster lifelong friendships. Plus, you receive a homestay allowance to cover the costs of hosting an international student.

Register your interest

To register your interest in becoming a homestay family, please complete our Homestay form:

Homestay registration form

More information

For more information, please contact the Henley High School International Team by phone on 08 8355 7007, email internationalgroup@henleyhs.sa.edu.au or visit our website.

You may also like to watch a short video about the benefits of being a homestay family:

Homestay video

The First Day of School

The start date for new students in 2027 will be Wednesday, January 27.

Year 7 students will report to their House area at the front of the school where they will be greeted by Care Group Teachers and Peer Leaders who will take them to their Care Group room by 9:25am and dismissed at 3.15pm.

Year 7 parents will arrive and be directed to the hall and their Care Group area for laptop collection. Parents will take the laptop home immediately after collection and ensure it is charged ready for Day 2. Collection available from 8:30am.

NEW Year 8 students will report to reception where they will be greeted by Year Level Leader who will take them to their Care Group room by 9:25am and dismissed at 3.15pm.

Year 8 students need to meet in their Care Group class at 9.25am.

New Year 9, 10 and 11 students meet at the Hall at 9:25am and then move to Room 140/141 for a one-hour Orientation Session. **New students will NOT be required to stay on site beyond this session.**

NEW Year 12 students will join their cohort offsite for a compulsory orientation program on their first day. Further information and permission slips will be sent to families. Thursday 28 January, new Year 12 students meet at the Hall at 8:35am and then move to Room 140 for a one-hour Orientation Session. **New students will be required to remain on site until the conclusion of their lessons for the day.**

If starting school not on the first day please head to reception.

Important!

To make sure your child has a successful first day, please do the following prior to the first day of school

Complete the checklist on page 6

- Complete and submit/return all forms
- Purchase all uniform items that your child will require and make sure they are dressed in full uniform from day 1
- Purchase all stationery items that your child will require



HENLEY HIGH SCHOOL

Map

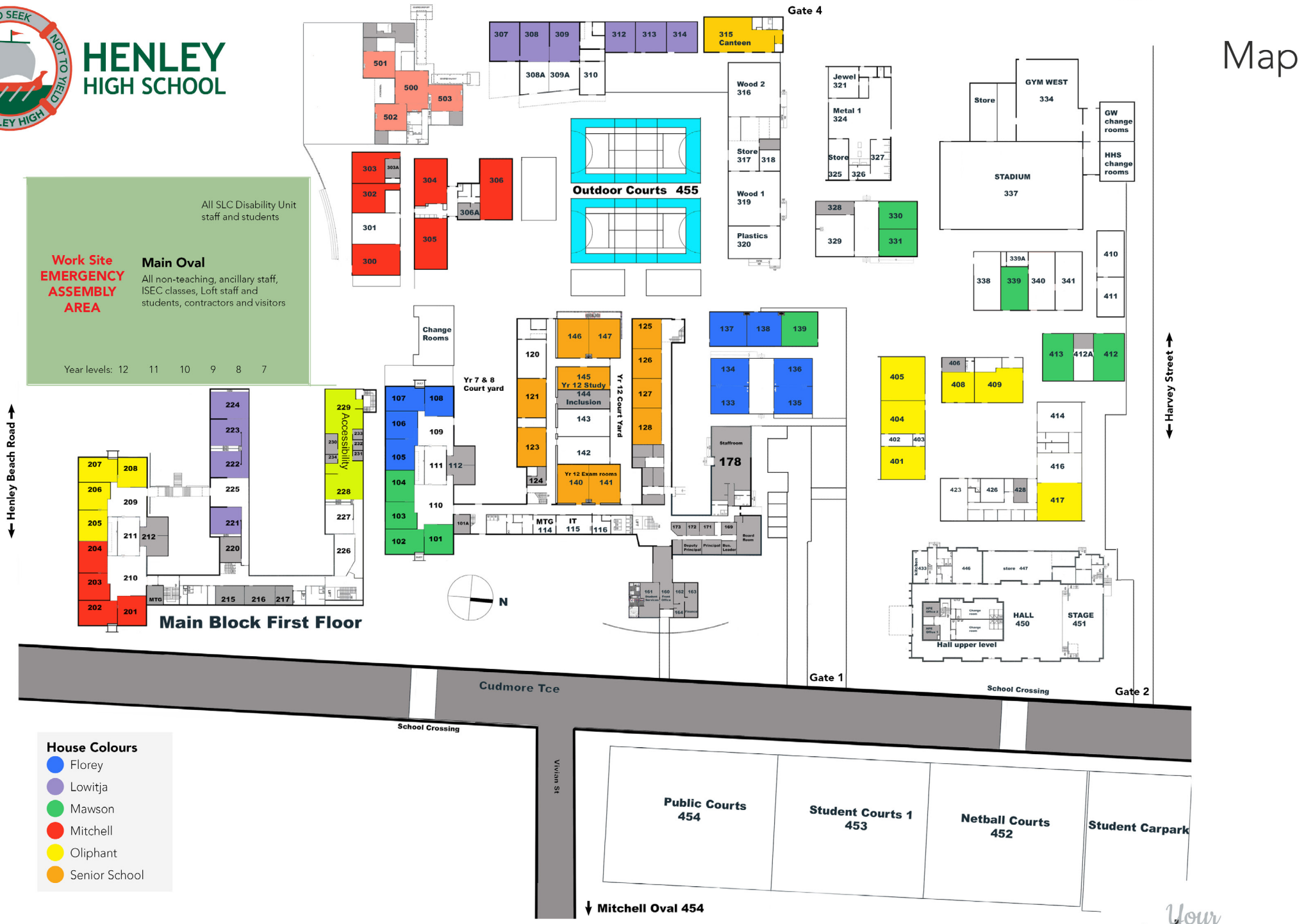
All SLC Disability Unit staff and students

Work Site EMERGENCY ASSEMBLY AREA

Main Oval

All non-teaching, ancillary staff, ISEC classes, Loft staff and students, contractors and visitors

Year levels: 12 11 10 9 8 7



House Colours

- Florey
- Lowitja
- Mawson
- Mitchell
- Oliphant
- Senior School

Your Journey



Henley High School

Cudmore Terrace, Henley Beach SA 5022

Monday to Friday
8:00am to 4:00pm

P 08 8355 7000
E info@henleyhs.sa.edu.au
W www.henleyhs.sa.edu.au

Student Services

P 08 8355 7015 (Years 7-9)
P 08 8355 7014 (Years 10-12)
E studentservices@henleyhs.sa.edu.au

Finance

P 08 8355 7008
E finance@henleyhs.sa.edu.au

ICT Services

E ICTservices@henleyhs.sa.edu.au

Government of South Australia
Department for Education

Department for Education T/A South Australian Government Schools CRICOS Provider number: 00018A

Information correct at time of publishing and is subject to change without notice. Published September 2026.